

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF WASHINGTON
<http://www.wawb.uscourts.gov>

CHANGE OF ADDRESS

(See reverse for requirements of LBR 9011-1 relating to change of address or telephone number)

CASE NAME _____ CASE NO _____

FOR: _____ DEBTOR
_____ JOINT DEBTOR
_____ CREDITOR
_____ ATTORNEY (Please include Bar ID Number _____)
_____ PLAINTIFF
_____ DEFENDANT

NEW ADDRESS:

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL ADDRESS (attorney only): _____

SIGNATURE OF PARTY(S) REQUESTING CHANGE:

Date _____

RULE 9011-1. NOTICE OF CHANGE OF ADDRESS, TELEPHONE
NUMBER OR EMAIL ADDRESS

(a) Written Notice of Change of Address, Phone, Email Address. Notices of changes of address, telephone number, and email address must be filed in writing within 10 days of the effective date and served on the trustee, parties requesting special notice, and all parties to any adversary proceeding.

(b) Conclusive Address. The address, telephone number, and email address of a party or his or her attorney, as noted on the first pleading filed by that party or attorney or as changed in accordance with subparagraph (a), shall be conclusively presumed to be the last known address, telephone number and email address of said party or attorney.

(c) The address and telephone number of a party or his or her attorney, as noted on the first pleading or as changed in accordance with subparagraphs (a) or (b), shall be conclusively taken as the last known address and telephone number of said party or attorney.

(d) Any party who is not represented by an attorney and who is without a telephone shall provide the name and telephone number of a person through whom that party may be contacted.

(e) Notices of changes of address or telephone number must be given, in writing, within 10 days of the effective date, to the clerk of the court, the United States trustee, the trustee, parties requesting special notice, and all parties to any adversary proceeding in which the party is involved.