

## Linking Reference Guide

Last Updated: March 21, 2024

The list below is provided as a guide to linking pleadings in CM/ECF. The general rule of linking is - if what you are filing relates to something else on the docket sheet, then you must link it to that pleading. The trick is knowing what requires linkage. Be sure to ALWAYS submit the main document first. The list below should help in providing some examples of the more common pleadings that require linkage in CM/ECF.

<b>Pleading</b>	<b>Should be linked to...</b>
Affidavit	Related motion / pleading (previously submitted)
Amended Complaint	Original complaint
Answer to Complaint	Original complaint
Amended Plan	Original plan
Amended Order	Related motion / pleading
Brief	Related motion / application / complaint
Corrective Entry	Incorrect entry / document only
Notice of Motion *	Motion (submitted first) **
Notice of Hearing (in blank)	Motion / pleading, etc. (submitted first)
Objection	Pleading in dispute
Objection to Confirmation	Plan
Objection to Motion for Relief from Stay	Motion for relief from stay
Proof of Service	All documents sent by party
Proposed Order	Related motion / pleading, etc.
Proposed Findings of Fact	Complaint / motion, etc.
Request for Hearing	Pleading in dispute
Stipulation	Related motion / application / pleading
Withdrawal of document	Related motion / pleading / objection, etc. being withdrawn
Witness and Exhibit List(s)	Related Motion / application / complaint

\*If motion is submitted as a combined entry (motion/notice of motion/proof of service), it is not necessary to submit a separate notice of motion.

\*\*Be sure to enter an objection date when prompted for combined entries (motion/notice of motion/proof of service).