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3 UNITED STATES BANKRUPTCY COURT  
4 WESTERN DISTRICT OF WASHINGTON  
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6 In re

7 MANDATORY ELECTRONIC FILING

GENERAL ORDER NO. 4  
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10 Whereas, on 1 April 2004, the United States District Court for  
11 the Western District of Washington entered an order making  
12 registration in the District Court's CM/ECF electronic filing  
13 system mandatory as of 1 May 2004, and making electronic filing  
14 through that system mandatory as of 1 June 2004, and in the  
15 interest of consistency in the Western District of Washington,

16 NOW, THEREFORE, it is ORDERED:

17 1. Attorneys, trustees and examiners appearing in this court  
18 ("Practitioners") shall file all papers electronically as of  
19 1 November 2004, and shall register in the court's CM/ECF system  
20 for that purpose by 1 October 2004.

21 2. Practitioners who will not be able to file electronically  
22 by 1 November 2004, or who are thereafter unable to do so, may  
23 apply for an extension or waiver. Requests shall be made by letter  
24 addressed to the Clerk showing good cause to file and serve  
25 pleadings in the traditional manner, and setting forth why the  
26 Practitioner is unable to comply, what steps are being taken to  
27 remedy the situation, and how long those steps will take. Requests  
28 will be determined by the Chief Judge or his designee. Current

1 Practitioners requesting extensions to delay initial compliance  
2 shall apply not later than 15 September 2004.

3 3. Unless otherwise ordered by the court, Practitioners who  
4 are granted extensions or waivers will be required to include with  
5 paper filings a disk or CD-ROM containing in portable document  
6 format (.pdf) all papers filed with the court.

7 4. Counsel appearing pro hac vice shall, within ten (10) days  
8 of the order so authorizing, register for electronic filing or  
9 comply with the show cause procedure described above, unless local  
10 counsel is an ECF participant and will be responsible for filing  
11 all pleadings with the court.

12 Dated: 15 July 2004.

13 FOR THE COURT:

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17 HON. PHILIP H. BRANDT  
18 Chief Judge  
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