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UNITED STATES BANKRUPTCY COURT  
WESTERN DISTRICT OF WASHINGTON AT SEATTLE

In re:

STANDING CHAPTER 13 TRUSTEES'  
AUTHORITY TO SEND DIRECTION  
TO DEBTOR'S EMPLOYER AND REQUIRING  
TRUSTEES TO MAINTAIN A COPY OF THE  
DIRECTION


ORDER

Due to the necessity for payments to begin as soon as possible in Chapter 13 cases, and in recognition of the fact that the Bankruptcy Judges travel away from the court and are not always available to sign orders, it is hereby

ORDERED that K. Michael Fitzgerald, Karla Forsythe and David M. Howe, the Standing Chapter 13 Trustees for the Western District of Washington, are authorized to send a Direction to Pay Debtor's Earnings to Trustee to debtors' employers, substantially in the form attached and incorporated herein by reference.

It is hereby FURTHER ORDERED that the said Standing Chapter 13 Trustees shall maintain a copy of the direction and a certificate of mailing evidencing service on the debtor's employer.

This order supercedes the order of this court dated September 30, 1999.

4 SEPT 2002  


PHILIP H. BRANDT, Chief  
Bankruptcy Judge

UNITED STATES BANKRUPTCY COURT  
WESTERN DISTRICT OF WASHINGTON

In re ) Case No. \_\_\_\_\_  
)  
) TRUSTEE'S DIRECTION TO PAY  
) DEBTOR'S EARNINGS TO TRUSTEE  
)  
Debtor(s) )

Employee Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

The undersigned has been appointed to serve as Chapter 13 Trustee in the above-captioned case and has been expressly authorized to issue this directive under Local Bankruptcy Rule \_\_\_\_\_.

The above-named individual (the "debtor") has filed a petition for relief and a plan for reorganization under Chapter 13 of the United States Bankruptcy Code. According to that Plan the debtor has agreed that a portion of his or her future income will be withheld and remitted to the undersigned, as Trustee, for distribution to creditors.

THEREFORE, pursuant to 11 U.S.C. §§ 1306(a) and 1322(a)(1), you

\_\_\_\_\_ [Employer name and address]  
\_\_\_\_\_  
\_\_\_\_\_ Telephone \_\_\_\_\_  
\_\_\_\_\_

are directed to deduct the sum of \$ \_\_\_\_\_ each \_\_\_\_\_ from earnings of debtor, beginning with the next payday following receipt of this direction and to deduct a similar amount from each deduction period thereafter including any period for which the debtor receives periodic or lump sum payment for or on account of vacation, termination or other benefits arising out of present or past income entitlement to the debtor and to remit forthwith the sums so deducted to:

\_\_\_\_\_ (Trustee Name, address and telephone number)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THE DEBTOR'S NAME AND CASE NUMBER MUST APPEAR ON THE REMITTANCE

You are also directed to notify the Trustee at the above address if the employment status of the employee changes and the employee is terminated.

No deductions should be permitted for wage garnishments, wage assignments, credit union or other indebtedness, unless authorized by the Bankruptcy Court. All such deductions are otherwise prohibited by law and/or the terms of the debtor's plan. Deductions required by the laws of the United States, laws of any state or political subdivision thereof, or by insurance, pension or union dues agreement are not to be disturbed.

Debtor's Attorney: \_\_\_\_\_ Chapter 13 Trustee  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_